



Dumfries and Galloway
Integration Joint Board

14th July 2016

This Report relates to
Item 10 on the Agenda

Performance and Finance Committee Remit

Katy Lewis, Chief Finance Officer

For Approval

Approved for Submission by	Katy Lewis, Chief Finance Officer
Author	Laura Geddes, Corporate Business Manager, NHS Dumfries and Galloway
List of Background Papers	
Appendices	Appendix 1 – Performance and Finance Committee Remit Appendix 2 – Scheme of Delegation to Committees

SECTION 1: REPORT CONTENT

Title/Subject: Performance and Finance Committee Remit
Meeting: Dumfries and Galloway Integration Joint Board
Date: 14th July 2016
Submitted By: Laura Geddes, Corporate Business Manager
Action: For Approval

1. Introduction

1.1 This Report provides the Integration Joint Board with a draft Performance and Finance Committee remit for approval, which meets both the requirements of the legislation and the terms set out in the Integration Scheme.

2. Executive Summary

2.1 The legislation governing the Integration Joint Board requires that its Standing Orders must contain certain provisions, and those must apply to all committees as they do to the Board itself. The Standing Orders, agreed at the Integration Joint Board meeting on 17th March 2016, contains details of the Committees that have been established to help support and give assurances to the Integration Joint Board on the business they are required to conduct as part of the Integration Scheme.

3. Recommendations

3.1 The Integration Joint Board is asked to:

- Consider and agree the draft remit of the Performance and Finance Committee, for inclusion in the Scheme of Delegation for Committees.

4. Background

4.1 Following the approval of the Scheme of Delegation to Committee by the Integration Joint Board in May 2016, a review of the committee structure was undertaken and the appropriate processes were put in place to embed the new committees into the overall governance structure for the Board.

4.2 As part of this review it was felt that additional scrutiny around the financial and performance activity for the Integration Joint Board needed to be considered.

4.3 With this in mind, a consultation process was undertaken to look at the current arrangements around this specialty area within both Dumfries and Galloway Council and NHS Dumfries and Galloway and a proposed draft remit for a

Performance and Finance Committee for the Integration Joint Board was produced, in line with the arrangements of the other Committees and the legislative requirements noted within the Integration Scheme.

5. Main Body Of The Report

5.1 The Standing Orders for the Integration Joint Board give clear guidance on the specific requirements for the terms and membership of a Committee, which are noted below:

- A Committee must be comprised of Board Members (voting and non-voting)
- It must have an equal number of voting members from the Council and the Health Board
- Quorum is half of all voting members
- There is no casting vote in event of an equity of votes
- It is for the Board to determine membership and to appoint the Committee's chairs, vice-chairs and members

5.2 The remit for the Performance and Finance Committee attached at **Appendix 1** is intended to be included within the Scheme of Delegation to Committee, which was taken to the May 2016 Integration Joint Board meeting. The remit sets out the role of the committee in line with the Integration Scheme.

5.3 In the attached remit an indication has been given regarding membership numbers and frequency of meetings, however, these are matters for the Board to discuss and agree.

5.4 If agreed, it is proposed that the Board delegate arrangements to the Chief Finance Officer, in consultation with the Chair and Vice-Chair, for the first meeting of the Committee. If agreeable to the Board, a schedule of meeting dates would then be agreed at the Committee itself.

6. Conclusions

6.1 The Integration Joint Board's Scheme of Delegation to Committees will be administratively updated by the Governance Officer to include the approved remit of the Performance and Finance Committee, and thereafter be made available on the Board's website.

SECTION 2: COMPLIANCE WITH GOVERNANCE STANDARDS

7. Resource Implications

- 7.1. The content of this paper and appendices has no financial implications for the Integration Joint Board; however, the terms of the Committee proposed will monitor the financial constraints in line with the agreed budgets, Integration Scheme and locality plans.

8. Impact on Integration Joint Board Outcomes, Priorities and Policy

- 8.1. The new Committee being proposed will support all 9 national outcomes through a monitoring and approval process.

9. Legal & Risk Implications

- 9.1. The decision being put forward for approval meets the legal requirements of the Integration Joint Board through the Public Bodies (Joint Working) (Scotland) Act and the Integration Joint Board's Integration Scheme.
- 9.2. The risk implications in relation to this paper would be the potential would be reduced through the addition of a further layer of scrutiny within the decision making processes, specifically around Performance and Finance.

10. Consultation

- 10.1. The Health and Social Care Senior Management Team, including the Chief Finance Officer have been consulted and are in agreement with the terms of the report.

11. Community Engagement

Community engagement was not undertaken on this occasion as the information within this report does not impact on services provided within the region.

12. Equality and Human Rights Impact Assessment

- 12.1. An Impact Assessment was not undertaken in relation to the decisions within this paper, however, input to the production of the remit was obtained from Dumfries and Galloway Council, NHS Dumfries and Galloway and the Chief Finance Officer, to ensure all aspects of equality and diversity have been considered.

13. Glossary

- 13.1 The acronyms referred to within this paper are noted below:

IJB - Integration Joint Board

14. Exempt reports

- 14.1. No exemptions are required to be applied to this report.