



Integration Joint Board

30th November 2017

This Report relates to
Item 10 on the Agenda

Service Planning Framework

(Paper presented by Viv Gration)

For Approval

Approved for Submission by	Vicky Freeman, Head of Strategic Planning
Author	Viv Gration, Strategic Planning & Commissioning Manager
List of Background Papers	<p>National Clinical Strategy, February 2016 (National Clinical Strategy)</p> <p>Realistic Medicine, January 2016 (Realistic Medicine)</p> <p>National Health and Social Care Delivery Plan, December 2016 (Delivery Plan)</p> <p>The Modern Outpatient: A Collaborative Approach, November 2016 (Modern Outpatient)</p> <p>Dumfries and Galloway Integration Joint Board Health and Social Care Strategic Plan, 2016 - 2019 (Strategic Plan)</p>
Appendices	<p>Appendix 1 –Service Planning Framework (final draft)</p> <p>Appendix 2 – Stakeholder Engagement and membership of the Short Life Steering Group</p>

SECTION 1: REPORT CONTENT

Title/Subject: Service Planning Framework
Meeting: Integration Joint Board
Date: 30th November 2017
Submitted By: Viv Gration, Strategic Planning & Commissioning Manager
Action: For Approval

1. Introduction

- 1.1 Traditional models of health and social care services and existing pathways of care are not sustainable from a workforce, demographic or affordability point of view.
- 1.2 It is essential that we review and redesign services to ensure that sustainable and affordable models and pathways of care can be identified and implemented.
- 1.3 A Service Planning Framework for Dumfries and Galloway has been developed to facilitate a consistent approach to planning health and social care services and ensure continued alignment with regional and national planning policy.

2. Recommendations

- 2.1 **The Integration Joint Board is asked to:**
 - **Note the national and regional context informing the development of a Service Planning Framework for health and social care services in Dumfries and Galloway**
 - **Approve the attached Service Planning Framework**
 - **Note the stakeholder engagement activities in the development of the framework.**

3. Background

Strategic Context

3.1 There are a number of challenges currently facing health and social care in Scotland. Some of these challenges and new models of care and ways of working are considered in the following national reports and strategies.

- National Clinical Strategy (February 2016)
- Realistic Medicine (January 2016)
- The Modern Outpatient: A Collaborative Approach (November 2016)
- Health and Social Care Delivery Plan (December 2016)

3.2 These documents

- Ensure that there is a single unifying direction of travel
- Place the overall strategic emphasis on shifting the balance of care from hospitals to community based services (helped to do this by increasing the level of regional and national collaboration and increased use of technology)
- Refocus us on quality, shared decision-making and achieving effective outcomes
- Form the basis of the Service Planning Framework for Dumfries and Galloway

3.3 The Dumfries and Galloway Integration Joint Board Health and Social Care Strategic Plan 2016-2019 and work to develop a delivery plan for the West of Scotland, aligns with the above national documents.

Planning Context

3.4 The approach to regional planning in Scotland has changed and there is much greater emphasis on 'population based planning'. Population based planning aims to plan and shape care and support services around populations in excess of 500,000.

3.5 The Service Planning Framework sets out the 3 new, main regional planning structures that will enable a population based approach to be undertaken (see appendix one).

Financial Context

3.6 In Dumfries and Galloway the Integration Joint Board (IJB) is required to plan, support and deliver services effectively and efficiently within existing resources while making financial savings. The current health and social care budget delegated to the IJB is approximately £280 million.

3.7 The total efficiency savings required for delegated health and social care services in 2017/18 is £17.8 million (£15.2m from NHS delegated services and £2.6m from social work delegated services).

4. Main Body of the Report

Service Planning Framework

- 4.1 The Service Planning Framework (currently in final draft) is a document developed to support the service planning across health and adult social care. It will do this by
- Providing a summary of the local, regional and national strategic, planning and financial contexts
 - Describing short and medium term outcomes for service planning
 - Setting out six essential service planning principles
 - Appending relevant information, useful for service planning
 - Providing a service planning 'structure' to enable a consistently robust approach across all areas of service
- 4.2 The six essential service planning principles are central to the framework and can be applied universally. They are the principles of
- Person Centredness
 - Outcome Focussed
 - Sustainable
 - Effective and efficient
 - Co-productive
 - Equitable
- 4.3 The framework is designed to be used by clinical and professional service teams to review services and develop service plans.
- 4.4 The framework is designed to ensure that service, finance and workforce are integrated within each service plan ensuring that they are affordable and deliverable
- 4.5 The Service Planning Framework will be reviewed every three years to ensure it remains an up to date and relevant document.

5. Conclusions

- 5.1 With the current challenges facing health and social care and emergent new models of planning it is essential that local health and social care services are reviewed.
- 5.2 The Service Planning Framework provides us with a means to ensure a consistent and robust approach to service planning.

SECTION 2: COMPLIANCE WITH GOVERNANCE STANDARDS

6. Resource Implications

- 6.1. There is no direct resource implication arising from the implementation of the Service Planning Framework.

7. Impact on Health and Social Care Senior Management Team Board Outcomes, Priorities and Policy

- 7.1. The Service Planning Framework is designed to support services to contribute to the delivery of the nine national health and wellbeing outcomes and ensure that service planning reflects the principles of IJB Strategic Plan as well as regional and national policy and guidance.

8. Legal & Risk Implications

- 8.1. Failure to plan within national policy and guidance may result in difficulty in sustaining delivery of health and social care services in Dumfries and Galloway.

9. Consultation

- 9.1. Development of the Service Planning Framework included stakeholder engagement and involvement of a short life steering group. Details of the stakeholder engagement and steering group are attached at appendix 2.

10. Equality and Human Rights Impact Assessment

- 10.1. An equality and human rights impact assessment was undertaken on 16 August 2017. No negative impacts were identified and the impact assessment documentation will be available on the council website.

11. Glossary

- 11.1. D&G – Dumfries and Galloway
11.2. NHS – National Health Service
11.3. NCS – National Clinical Strategy
11.4. IJB – Integration Joint Board
11.5. WoS – West of Scotland
11.6. NoS – North of Scotland
11.7. SEAT – South East and Tayside
11.8. RPG – Regional Planning Group
11.9. CRES – Cash Releasing Efficiency Savings
11.10. HSCSMT – Health and Social Care Senior Management Team

Appendix 2 – Stakeholder Engagement & Short Life Steering Group

Date of meeting	Meeting	Contact	Approx No. of attendees
21 st Sept, 10.30am, New Boardroom, CRH	Nursing & Midwifery Strategic Council	Margaret Johnstone	13
22 nd Sept, 9.30am, Lochar South, CRH	AHPs	Catherine Roddick	15
26 th Sept, time slot 12.35pm (VF)	Women & Children's Management Team	Tracee Copeland	11
28 th Sept, 6.15pm	Area Clinical Forum	Jan McCulloch	Cancelled
29 th Sept, 7pm	GP Sub Committee	Jan McCulloch	Item deferred
30 th Sept 2pm, Labs Meeting Room, DGRI	Acute & Diagnostics Management Team	Sue McDicken	10
4 th Oct, 11am, New Boardroom, CRH	General Managers	Sharon Lynch	6
6 th Oct, 11.45am, Conference Room, CRH	Regional Senior Charge Nurses	Stevie Johnston	Cancelled – fire alarm
10 th Oct, 5pm, Lecture Theatre, DGRI	Medical Staff Committee	Jan McCulloch	30
11 th Oct, 2pm, Macmillan Suite, DGRI	Joint Nursing/AHP Committee	Jan McCulloch	10
12 th Oct, 9am, Finance Department	Acute Finance Management Team	Jennifer Watt	7
14 th Oct, 1pm, Seminar Room 1, DGRI	Clinical Directors	Sue McDicken	3
18 th Oct, 1pm,	Health Scientists	Jan McCulloch	Cancelled
24 th Oct, 2.30pm, Cluden West, CRH	Mental Health Management Team	Emma Smith	12
25 th Oct, 10.30am, Garden Hill PCC	Stewartry Locality Team Meeting	Kirstie McSherry	6
27 th Oct, 9.30-10am, Committee Room, Woodbank	Tactical Management Group	Janice Johnstone	Cancelled
27 th Oct, 11.15am, New Boardroom, CRH	Area Partnership Forum	Arlene Melbourne	17
31 st Oct, 10.00 am Dumfries Ambulance Station	Scottish Ambulance Service Operations	Kenny McFadzean	7
1 st Nov, 10am, Cresswell Meeting Room	Facilities Managers meeting	Fiona Montgomery	8
2 nd Nov, 5.15pm, Dumfries office, Third Sector D&G	Third Sector Board	Jill Osborne	9
3 rd Nov, 7.15pm	GP Sub Committee	Jan McCulloch	Item deferred
4 th Nov, 11.30am, High North, CRH (VF)	IM&T Team Meeting	Sharon Lynch	25
8 th Nov, 9am, Boardroom, Nithbank (VF)	Nithsdale Locality Team Meeting	Sonya Pybus/ Alison Solley	13
10 th Nov, 9.30am, Lockerbie Health Centre (VF)	Annandale Locality Team Meeting	Faye MacKinnon/Gary Sheehan	12
15 th Nov, 9.30am, Meeting Room 3, CRH	D&G Health & Wellbeing Forum	Catherine MacKereth	14
15 th Nov, 3pm, Lochar South, CRH	Third Sector Focus Group	Eppie Sprung	11
17 th Nov, 10.30am, Burns House, Stranraer	Wigtownshire Locality Team Meeting	Shelley McColm	8
17 th Nov, 11.45am, Conference Room, CRH (VF)	Regional Senior Charge Nurses	Stevie Johnston	19
24 th Nov, 9am, Committee Room, Woodbank	Adult Care Tactical Group	Heather Collington	7
30 th Nov	GP Sub Committee	Jan McCulloch	Cancelled
5 th Dec, 10am, Old Boardroom, CRH	Strategic Planning Group	Viv Gration	8
5 th Dec, 2pm, Town Hall, Annan	Strategic Planning Group	Viv Gration	4
7 th Dec, 10am, Council Office, Kirkcudbright	Strategic Planning Group	Viv Gration	6
7 th Dec, 2pm, Old Boardroom, CRH	Strategic Planning Group	Viv Gration	6
Email correspondence	Independent Sector	Sue Newberry	3
TOTAL			300

Note

Some people attended more than one meeting so the total number of 300 does include some duplication.

Appendix 2 – Membership of Short Life Steering Group

Acute & Diagnostics Directorate	Gail Meir, General Manager Ken Donaldson, Deputy Medical Director
Community Health and Social Care Directorate	Graham Abrines, General Manager Grecy Bell, Associate Medical Director
Women & Children Directorate	Linda Williamson, General Manager
Mental Health Directorate	Denise Moffat, General Manager David Hall, Associate Medical Director
Finance	Jennifer Watt, Finance Manager
Workforce	Pamela Jamieson, Workforce Manager
Public Health	Andrew Carnon, Consultant in Public Health
Strategic Planning	Vicky Freeman, Head of Strategic Planning
Nursing Lead	Alice Wilson, Associate Nursing Director
AHP Lead	Joan Pollard, Associate AHP Director