



Dumfries and Galloway  
Integration Joint Board  
Clinical and Care Governance Committee

**Minute of Dumfries and Galloway  
Integration Joint Board Clinical and Care  
Governance Committee meeting held on  
30<sup>th</sup> January 2017**

*For Approval*

Minute of the Dumfries and Galloway Integration Joint Board (IJB) Clinical and Care Governance Committee meeting held on 30<sup>th</sup> January 2017 in the Dialogue Suite, Nithview, Dumfries

<b>Present:</b>	Penny Halliday (Chair)	NHS Voting Member
	Lesley Bryce	NHS Voting Member
	Lillian Cringles	Chief Social Work Officer
	Julie White	Chief Officer

<b>In Attendance:</b>	Kyle McKie	Admin Assistant
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#### **1. APOLOGIES FOR ABSENCE**

Angus Cameron, Eddie Docherty, Ted Thompson

#### **2. DECLARATION(S) OF INTEREST**

None noted.

It was agreed that PH will assume the role of Chair for this Committee following the retirement of Moira Cossar. It was noted Lorna Carr will attend these committees.

#### **3. MINUTES OF PREVIOUS MEETING**

Agreed as an accurate record.

#### **4. JOINT INSPECTION REPORT AND IMPROVEMENT PLAN**

JW and LC have been asked by Care Inspectorate to provide a response to their Report of Joint Services for Older People in the form of an Action Plan. This will be submitted to the Care Inspectorate for formal approval once approved by the Clinical and Care Governance Committee.

PH queried the wording in section 3.2 regarding the responsibilities of the Chief Finance Officer – JW advised that this is an inconsistency in the report - LC is leading on this issue, mitigating any potential conflict of interest between NHS and Local Authority.

LB queried whether Theme 4 - Quality and Delivery of Services includes safety issues – LC confirmed that it does.

JW highlighted that each theme will be explored in detail at future meetings.

LB queried whether the IJB should have sight of the Action Plan prior to submission to the Care Inspectorate – LC advised that the IJBs Clinical and Care Governance Committee, as the professional group for these issues, is the most appropriate forum.

LC highlighted that Dumfries and Galloway Council's Social Work Committee has requested updates from the Action Plan. LC must provide the detail requested but has advised Elected Members that the Action Plan sits with the IJBs Clinical and Care Governance Committee.

JW to ensure that NHS Health Care Governance Committee are given the same message as Dumfries and Galloway Council's Social Work Committee regarding the Action Plan.

Clinical and Care Governance Committee agreed the following process:

- Approved by IJBs Clinical and Care Governance Committee
- JW to submit Action Plan to Link Inspector with Care Inspectorate and Health Improvement Scotland for formal approval 31<sup>st</sup> January 2017
- Feedback received and report sent to IJB March 2017

Once approved, the Action Plan will be published on the DG Change Website.

Agreed as per recommendations.

## **5. PROPOSED ITEMS FOR THE AGENDA OF THE NEXT MEETING**

- Service User Experience – LC and ED to bring forward
- Risk Register – Maureen Stevenson and Richard Fox to update at next meeting
- Adverse Event Reporting – LC and ED to bring forward
- Theme 1 of Joint Inspection Report
- Local Framework for Palliative Care – Vicky Freeman to bring a paper detailing what is included in Locality Plans regarding Palliative Care and identify gaps

JW to discuss Palliative Care with Gail Meier and Graham Abrines to identify work already ongoing in this area.

## **6. ANY OTHER BUSINESS DEEMED URGENT BY THE CHAIR DUE TO THE NEED FOR A DECISION**

None raised.

PH suggested that the New Hospital be used for IJB and Committee meetings once available.

## **7. DATE OF NEXT MEETING**

3<sup>rd</sup> April 2017 at 2.30pm VENUE TO BE CONFIRMED.

