



Dumfries and Galloway
Integration Joint Board
Performance and Finance Committee

**Minute of Dumfries and Galloway
Integration Joint Board Performance and
Finance Committee meeting held on
10th March 2017**

For Approval

Minute of the Dumfries and Galloway Integration Joint Board (IJB) Performance and Finance Committee meeting held on 4th November 2016 in the New Boardroom, Crichton Hall, Dumfries.

Present:	Jim Dempster Grace Cardozo Ian Carruthers Andy Ferguson Vicky Freeman Penny Halliday Katy Lewis Julie White	Chair NHS Voting Member Local Authority Voting Member Local Authority Voting Member Head of Strategic Planning Vice Chair Chief Finance Officer Chief Officer
In Attendance:	Jimmy Beattie Angus Cameron Lillian Cringles Eddie Docherty Laura Douglas Val Douglas Ann Farrell Denis Male Jim McColm Kyle McKie Ted Thompson	NHS Voting Member Registered Medical Practitioner (Not Primary Medical Services) Chief Social Work Officer Registered Nurse Representative NHS Voting Member NHS Staff Side Representative Local Authority Staff Side Representative Local Authority Voting Member Unpaid Carer's Representative Admin Assistant Local Authority Voting Member

1. APOLOGIES FOR ABSENCE

Apologies were received from Lesley Bryce.

2. DECLARATION(S) OF INTEREST

None noted

3. MINUTES OF THE PREVIOUS MEETING

Agreed as an accurate record of the previous meeting.

4. MATTERS ARISING FROM MINUTES AND REVIEW OF ACTIONS LIST

None to discuss

5. National Health and Social Care Delivery Plan and Measuring/Reporting Performance

VF highlighted that this document was produced in December 2016.

A Ministerial Steering Group (MSG) will be established to oversee the work from the National Health and Social Care Delivery Plan. Dumfries and Galloway will be required to provide quarterly updates for the MSG.

JM queried whether the Health Visitor Programme will be age led or condition led. VF and ED advised that this would be age led.

Recommendation:

The Performance and Finance Committee:

- Noted the Scottish Government's delivery plan for health and social care
- The areas against which progress will be measured by the MSG
- That there will be trajectories and objectives for 2017/18 submitted to the Scottish Government by the end of February 2017.

6. Health and Social Care Delivery Plan – Local Objectives and Trajectories

VF advised that the Local Delivery Plan for NHS Dumfries and Galloway and the Health and Social Care Delivery Plan are being produced simultaneously. Scottish Government is aware that efforts are being made to coordinate the information reported within the two documents.

AC advised that SG requires the Partnership to produce targets in a very short space of time. AC expressed concern that the trajectories presented may not reflect the reality of the situation in operational areas. VF highlighted that the figures have been taken from the development of the Quarter 4 Performance Report – which has been produced through continued dialogue with colleagues from around the Partnership.

JW highlighted that the Ministerial Steering Group sets targets for Scotland and the Partnership is required to contribute to these. Future negotiation with Scottish Government around targets is to be expected.

PH queried what would happen should there be patient safety issues as a result of the targets? ED advised that all significant events are managed at directorate level and escalated to senior managerial level if required.

JW advised that all indicators in the report to Scottish Government will be linked into our existing Performance Management arrangements.

Recommendation:

The Performance and Finance Committee agreed the objectives and trajectories set against each of the 6 priority areas.

7. Quarter 3 IJB Performance Update

AA advised that the Quarter 3 Report has now been updated with more indicators and further diagrams. The data is now being presented quarterly as requested.

IC queried whether a summary of the significant areas within the performance report can be added to the cover paper. This will be added to future covering papers.

JD advised that should there be issues with specific indicators they could be brought back to a future meeting and discussed with a detailed paper.

GC asked for further detail to be included regarding Third Sector engagement around psychological therapies targets.

AF highlighted the sickness absence rate in the report as it is only the NHS sickness absence rate, rather than the joint rates between Local Authority and NHS. Social Work Absence data to be incorporated into the Quarter 4 Performance Report.

JW to review whether the Terms of Reference for Committees should be included within the Frontis.

Recommendation:

The Performance and Finance Committee approved the Quarterly Performance Report 1 October 2016-31 December 2016.

8. IJB Budget Setting 2017/18 – Draft Budget and Savings Plans

KL advised that the paper presented today is in early draft, a more detailed paper will be presented to the IJB in March.

KL presented on the IJB Budget Setting Process for 2017/18.

JD advised that it is important for members to receive papers as early as possible to allow Members to scrutinise the information in time for 1st April 2017.

KL advised that she has prepared an IJB Budget Reduction and Cost Management Framework. This will be brought to the IJB to give context to Members around cost reductions or changes to budgets. This gives the Board assurance around any proposed savings. Options Appraisals will be carried out for difficult decisions and staff and public will be engaged with appropriately.

Sensitive papers to be marked as confidential in future to aid Members.

AC queried whether it is fair for savings to be uniform across Acute, Primary Care and Social Work.

PH queried where the Third and Independent Sectors sit in the Budget discussions. How can they be scrutinised? KL advised that this would be managed through the commissioning process. A framework will be developed to determine how best to support the Third Sector organisations that require further funding.

JD queried how much time is required to alter the budget to reflect discussions. KL advised that the core of the budget being presented will not be altered significantly prior to the IJB.

AF sought reassurance that staff side trade unions and Third Sector organisations have been involved in savings process. JB advised that Staff Side Trade Unions have been involved in discussions through the Area Partnership Forum and the Integration Partnership Forum.

KL and JW to discuss whether or not the IJB is able to approve a budget which is not in balance. KL and JW will pick up the discussion of whether or not the IJB is required to agree a balanced budget out with the meeting. Any further advice will be shared with members.

AF highlighted that the Board is required to see risk assessments and impact assessment templates for all difficult decisions. KL and JW to circulate templates to members prior to the IJB on 30th March.

Recommendation:

The Performance and Finance Committee

- Approved the IJB Budget Reduction and Cost Management Framework
- Agreed to support the further work to be progressed around the savings schemes to be progressed through the business transformation programmes
- Noted the current 2017/18 gap of £8.851m for which savings are still to be identified and progressed
- Noted that both the Council and NHS have advised of their budget proposals for 2017/18 with the Council formally approving budget on 28 February 2017 and the NHS approved approach agreed at its Performance Committee on the 30 January 2017

9. ANY OTHER BUSINESS DEEMED URGENT BY THE CHAIR DUE TO THE NEED FOR A DECISION

None noted.

10. DATE OF NEXT MEETING

The date of the next meeting is 8th June 2017, venue to be confirmed

DRAFT