



Integration Joint Board

31st May 2018

This Report relates to
Item 7 on the Agenda

Annual Accounts 2017/18 Update

(Paper presented by Katy Lewis)

For Approval

Approved for Submission by	Julie White, Chief Officer
Author	Katy Lewis, Chief Finance Officer
List of Background Papers	None
Appendices	None

SECTION 1: REPORT CONTENT

Title/Subject: Annual Accounts 2017/18 Update
Meeting: Integration Joint Board
Date: 31st May 2018
Submitted By: Katy Lewis, Chief Finance Officer
Action: For Approval

1. Introduction

- 1.1 An update was provided to Audit and Risk Committee in March 2018 on the process and timetable for the production of the 2017/18 annual report and accounts.

2. Recommendations

2.1 The Integration Joint Board is asked to:

- **Approve to delegate authority to the Audit and Risk Committee for signing off the draft Annual Accounts for 2017/18**
- **Note that the final audit Annual Accounts will be presented for approval to the IJB on the 27th September 2018 for approval prior to publishing by end October.**

3. Background

- 3.1 As part of the Annual Accounting process the Board are required to compile Annual Accounts and Annual Report, the format of which is set out within Local Government regulations. This paper gives an overview of the reporting requirements under these regulations and the timetable for the production, approval and publication of the accounts.

4. Main Body of the Report

Annual Accounts 2017/18

- 4.1 The Integration Joint Board annual report and accounts for 2017/18 are required to be prepared in accordance with the Local Government (Scotland) Act 1973, the Local Authority Accounts (Scotland) Regulations 2014 and the Local Government in

Scotland Act 2003. The financial statements are prepared in the format provided by LASAAC.

- 4.2 The financial reporting framework that is applied in the preparation of the financial statements is International Financial Reporting Standards (IFRS) as adopted by the European Union and as interpreted and adapted by the Code of Practice on Local Authority Accounting in the United Kingdom 2017/18 (the 2017/18 Code).
- 4.3 The annual report and accounts are therefore prepared under local authority regulations and not NHS regulations. As such, the unaudited accounts have to be made available for public inspection and comment for a period of 22 days prior to their final approval and signing.
- 4.4 The annual report and accounts comprise the following:
- Management commentary
 - Statement of responsibilities
 - Remuneration report
 - Financial statements
 - Independent auditor's report
- 4.5 No significant changes to the local authority code of practice or formal LASAAC guidance are anticipated. Audit Scotland are expected to publish a best practice guide for IJB accounts before the end of February and LASAAC will consider the need for an update to the current IJB accounts template following this.
- 4.6 It is proposed that because there is no IJB meeting scheduled for June that authority is delegated to the IJB Audit and Risk Committee to sign off the draft unaudited Annual Accounts prior to the consultation process.
- 4.7 The annual accounts timetable is set out below and has been reviewed and agreed by the Audit and Risk Committee.

Annual report and accounts preparation timetable

Table 1

Action	Date
Agreement of NHS and Council expenditure and balances with IJB	30 April/ 8 May 2018
Accounts preparation	May 2018
Management review of accounts	May/June 2018
Assurance letters from Head of Finance D&G Council and Deputy Director of Finance NHS D& G	Early June 2018
Public notice to be given of public consultation/inspection period	W/c 11 June 2018
Unaudited annual report and accounts to Audit & Risk Committee for consideration and signing of statement of responsibilities and balance sheet	21 June 2018
Notification of significant issues letter to Scottish Government	21 June 2018
Unaudited annual report and accounts to be submitted to the independent auditors	21 June 2018

Action	Date
Publication of unaudited annual report and accounts for public consultation	29 June 2018 – 20 July 2018
Latest date that objections may be sent to the Independent auditors	21 July 2018
Presentation of annual report and accounts and Independent auditors report to Audit & Risk Committee for approval and signature	20 September 2018
Sign off by IJB of Accounts	27 September 2018
Annual report and accounts to be published on Website	No later than 31 October 2018

5. Conclusions

- 5.1 This report is to provide assurance to the IJB that the preparations for the Annual Accounts process are in hand and to look for support to delegate further authority to the IJB Audit and Risk Committee to meet the statutory deadlines.

SECTION 2: COMPLIANCE WITH GOVERNANCE STANDARDS

6. Resource Implications

6.1. There are no financial implications identified.

7. Impact on Integration Joint Board Outcomes, Priorities and Policy

7.1. Not applicable.

8. Legal & Risk Implications

8.1. Not applicable.

9. Consultation

9.1. The Chair of the IJB Audit and Risk Committee and the Chief Officer are provided with updates on a regular basis.

10. Equality and Human Rights Impact Assessment

10.1. Not applicable.

11. Glossary

IJB	-	Integration Joint Board
CIPFA	-	The Chartered Institute of Public Finance and Accountancy
LASAAC	-	The Local Authority (Scotland) Accounts Advisory Committee
IFRS	-	International Financial Reporting Standards
IASB	-	International Accounting Standards Board
FRC	-	Financial Reporting Council