

## ACTION LIST – Clinical and Care Governance Committee

Meeting Date	Agenda Item	Action	Person(s) Responsible	Current Status/Action Taken	Date Completed
23/04/2018	4	<p><b>Social Work Comments, Complaints and Compliments</b></p> <p>ED proposed that the joined format of this meeting be seen as a trial. If successful, Term of Reference can be looked at in a later date as ED is happy to do a paper to support this.</p>	Eddie Docherty	02/07/2018 – Paper going to next meeting 16 <sup>th</sup> July 2018	
23/04/2018	6	<p><b>Community Health and Social Care Directorate Improving Safety – Reducing Harm</b></p> <p>JW requested that this report is brought back to Committee on an annual basis.</p>	Graham Abrines	02/07/2018 – GA confirmed this is to be on the agenda for March / April 2019	
23/04/2018	9	<p><b>Review of Day Services for Older People</b></p> <p>PH stipulated that this is to be added to the IJB Audit and Risk Register.</p>	Penny Halliday	02/07/2018 – PH emailed for update	
<b>Completed Actions</b>					
05/04/2018 IJB	6	<b>Carers Eligibility Framework</b>	Linda Owen	To be added to the October Agenda.	23/04/2018

		6 monthly updates to come to this meeting.			
--	--	--	--	--	--

### Rolling Agenda Matrix

	16/07/18	25/10/18	2019
<b>Substantive Items</b>	Apologies Minute of the Previous Meeting AOCB Date of Next Meeting	Apologies Minute of the Previous Meeting AOCB Date of Next Meeting	Apologies Minute of the Previous Meeting AOCB Date of Next Meeting
<b>Items Brought Forward from Previous Agendas</b>		Carers Eligibility Framework (Linda Owen)	Community Health and Social Care Directorate Improving Safety – Reducing Harm (as per action above)
<b>Items Required by Legislation</b>			